

Request for Subordination of Lien



The following items must be submitted for processing:

- 1. Request for Subordination of Lien form.
- 2. Copy of Title Commitment current within 90 days **showing recorded lien to be subordinated.**
- 3. A copy of appraisal current within last 12 months is required.
- 4. Original drafted subordination agreement. *(We do not draft our own.)*
(Former City-County FCU loans list beneficiary verbiage as: Wings Financial Credit Union Successor by merger of City-County Federal Credit Union, Klein Bank)
- 5. A check in the amount of \$500.00 made payable to Wings Financial Credit Union.
- 6. If additional documents are needed, please attach borrowers authorization.

Email HELOCSubordination@wingsfinancial.com or send to:

Wings Credit Union
Attn: Home Equity Processors
14985 Glazier Ave
Apple Valley, MN 55124

Loan/Institution Information

Name of Member(s)

Member(s) Account Number or U.S. Tax Identification Number

Address of Property

Amount of New 1st Mortgage (\$) Amount of Existing 1st Mortgage (\$) Appraised Value (\$)

LTV (*Loan to Value*) Date of Closing Cash Out No Cash Out

Financial Institution to which Wings will be subordinating (*Full Legal Name*)

Delivery Address of Subordination

Company/Institution

Attention

Address City State ZIP Code

Phone Number Fax Number Email Address

Overnight Carrier: *(please check one)*

- FedEx UPS

Label must be included for return or will be sent regular mail.

Loan Officer Information

Name of Loan Officer Phone Number Fax Number

Response from Consumer Loan Ops:

- Request Approved Request Denied

Approved By Date